RULES – STRICTLY ENFORCED

- **Courtesy** – Rude or inappropriate behavior, or failure to abide by these rules will result in dismissal from the show and removal from our vendor list. Please be considerate to one another.
- If you sell fair related items, please note that **lasers**, **stink bombs**, and **silly string** are strictly prohibited.
- There are no cancellations or refunds after September 6th – no exceptions.
- Checks returned for non-sufficient funds will be charged a fee of $25 and **you will need to re-apply to the show.**
- The Peace Cafe bathrooms and kitchen **are for Church vendors only.** Vendors may not direct customers or friends to these areas. Only those listed as vendors on our applications may have access. Any exceptions must be approved by AHF committee member(s). Vendors are to use only the bathrooms designated for them.
- ***Absolutely*** no admittance to the Memorial Hall kitchen is allowed. This is a licensed kitchen and regulation does not permit the public to enter this area **for any reason.** A kitchen is available to vendors in Fellowship Hall.
- **Phones** – The Church does not have a public phone and cannot make exceptions to vendors to use our private line. There are public phones within a one-block radius that you may use. Cell phones are welcome. If you have an emergency, please see someone at the information/check-in area.
- **Storage -** We provide overnight and week-long storage in several of our classrooms. You are welcome to utilize these, but you must have your merchandise out by 9:00 a.m. on Sunday morning as there are Sunday school classes and the teachers need access to set up. If your merchandise has not been removed by 9:30 a.m., it will be removed by our staff to the hallway.
- Access to any part of the Church building other than Peace Cafe and Memorial Hall is prohibited.
- If you apply to both weekends, you must be here for both weekends. If you fail to show on the first weekend, you will forfeit the second weekend. There will be no refund for this. Extenuating circumstances may be brought to the attention of the committee.
- There is no booth site trash pick up. You must remove and dispose of your own trash each day. Failure to do so or to leave trash outside your booth will be considered littering and addressed as such.
- There is to be **NO STAKING** in the parking lot, or on surfaces other than the grass. Canopies must be weighted on the sidewalk or in the parking lot. ***Outside spaces other than the parking lot may not be on level ground and it is up to the vendor to compensate for this as part of your set up. Craft show staff will not be able to assist you in this area.***
- Use of tape, tacks, nails, etc. on the walls is prohibited.
- A **Connecticut tax ID #** is needed to participate in this show (there are no reciprocal states). *A list of all vendors is required by the Department of Revenue Services and is sent to them by us two weeks prior to the show.*
- You may not sell food of any kind.

I/we the undersigned, absolve the First Congregational Church of Southington, its employees, members or representatives of any legal or financial responsibility should I leave my merchandise, or any property on the church premises. I do not construe permission to leave said property, a bailment on the part of the church, or its representatives. This privilege is offered expressly for my convenience. I understand reasonable care will be taken of my property.

VENDOR SIGNATURE: _____ DATE: _____